



Vaccinations are important to healthy pets and a healthy business. In PetExec, there are many options throughout the system for how pet vaccinations are handled and displayed. This document provides an overview of pet vaccinations throughout PetExec.

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1) Setting up vaccination types.

From the main Menu→Vaccinations→Maintain Vaccination Types.

Maintain Vaccination Types i

Add Vaccination Type

Available Vaccinations

Pet Type	Vaccination Name	Frequency	Required?	Edit	Remove
Dog	Bordetella	Yearly	Yes	Edit	Delete
Dog	Distemper	Yearly	Yes	Edit	Delete
Dog	Influenza		No	Edit	Delete
Dog	Rabies	Yearly	Yes	Edit	Delete

Add a Vaccination

Marking a vaccination type required will drive the following behavior in PetExec:

- Requires a date in the Vaccination Information fields in the pet record IF the Application Preference "Required Pet Vaccination Dates" is selected. If Vaccination types are marked required and the "Required Pet Vaccination Dates" preference is unchecked, the date fields can be left blank in the pet record.
- Includes the vaccination type in the __VACCINATIONLIST__ dynamic replacement value which is used in various email templates.
- Triggers the vaccination reminder email. Only "required" vaccination types will trigger the vaccination reminder email. Expired dates in the vaccination types that are not marked "required" will not trigger the vaccination reminder email.
- Includes the vaccination type in the vaccination icons on the dashboards. If not marked required, expired vaccinations will not be included in the vaccination icons which appear on the dashboard. (Note: all vaccinations will appear in the pet menu drop down, regardless of vaccination type settings).
- Required vaccination types work in conjunction with the "Disable Owner Scheduling if Vaccinations are Expired". Expired dates in the non-required vaccination types will still allow appointment scheduling.

When adding and maintaining vaccination types, you have the option to update frequency as well as mark a vaccination required. Vaccination frequency is only informational to indicate how often that vaccination type should be updated.

2. Vaccination dates in the pet record.

Each pet record will have vaccination information for that pet. Input the expiration date for the current vaccination type.

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Vaccination Information (Expiration Date)

 **Bordetella** (mm/dd/yyyy) *

07/21/2021

 **Distemper** (mm/dd/yyyy) *

07/21/2021

 **Influenza** (mm/dd/yyyy)

 **Rabies** (mm/dd/yyyy) *

07/21/2021

There is an application preference that will control whether the vaccination expiration dates in the pet record are required or left blank. This preference works in conjunction with the "required" vaccination type.

From the main Menu→Company Preferences→Application Preference→category = Miscellaneous. Enable the Application preference "Require Pet Vaccination Dates"

Category	Preference	Status	Values
Miscellaneous	Require Pet Vaccination Dates When selected, will make the vaccination dates mandatory in the pet record for any vaccination type marked as "Required." When unselected, vaccination dates can be left blank even if the vaccination type is marked as "Required."	☒	

The following is an example of how the application preference and the required vaccination types work together:

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Miscellaneous	Require Pet Vaccination Dates When selected, will make the vaccination dates mandatory in the pet record for any vaccination type marked as "Required." When unselected, vaccination dates can be left blank even if the vaccination type is marked as "Required."	☐
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Application preference is unchecked; pet vaccination dates are not "required."

Maintain Vaccination Types (i)

Add Vaccination Type

Available Vaccinations

Pet Type	Vaccination Name	Frequency	Required?	Edit	Remove
Dog	Bordetella	Yearly	Yes	Edit	Delete
Dog	Distemper	Yearly	Yes	Edit	Delete
Dog	Influenza		No	Edit	Delete
Dog	Rabies	Yearly	Yes	Edit	Delete

Add a Vaccination

Bordetella, Distemper, Rabies are all "required" vaccination types.

Vaccination Information (Expiration Date) (i)

 Bordetella (mm/dd/yyyy)

 Distemper (mm/dd/yyyy)

 Influenza (mm/dd/yyyy)

 Rabies (mm/dd/yyyy)

Dates are not "required" and can be left blank for all vaccination types.

The BOLD font indicates the vaccination types are "required".

Vaccinations that are left blank in the pet record are NOT treated as "expired". A blank vaccination field will not trigger a vaccination reminder email or show on the dashboard as "expired".

To Summarize: To enforce employees adding dates to ALL vaccination types mark all vaccination types "required" and enable the application preference to "Require Pet Vaccination Dates". This will also force all vaccination types to be displayed and included in emails.

3. Displaying Vaccinations on the dashboards/scorecards/calendars.

Boarding Dashboard:

Vaccination icons are displayed on the boarding dashboard. There is no application preference to enable/disable. Vaccination types that are not marked "required" are not included in these vaccination icons, even if they are expired or left blank.

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Boarding i Calendar Modify Boarding Schedule Boarding Boarding Options

Current Log *Currently, we have 1 boarding for a total of 1 pet.*

Owner / Pet **Sign-In**

Jones, Suzie 08/11/2020 12:00 PM

Roxy Akita (Golden Brown, medium) 8 years, 5 months | Female / Spayed

Expired Vaccinations: Bordetella

Areas: Outdoor Playground - Small Dogs

Cust Req Pick-up: 10:00 AM

Boarding Type

Happy Dog Small Suite - Boarding 2 Dogs

Kennel: Unknown

Already Signed Into Daycare

Hover over icon to see the specific vaccination

Roxy 8 years, 5 months

Gender: Female, Spayed
Breed: Akita (Golden Brown, medium)
Owner: Suzie Jones
Age: 8 years, 5 months
Vets: Vets R Us
Vet Phone: 777-888-9999

Bordetella - 08/01/2020
Distemper - 08/30/2020
Influenza - No Date Set
Rabies - 09/30/2020

Weight: 15
Last Grooming: 06/01/2020

Boarding i Calendar Modify Boarding Schedule Boarding Boarding Options

Current Log *Currently, we have 1 boarding for a total of 1 pet.*

Owner / Pet **Sign-In** **Sign-Out** **Boarding Type**

Jones, Suzie 08/11/2020 12:00 PM 08/13/2020 10:00 AM

Roxy Akita (Golden Brown, medium) 8 years, 5 months | Female / Spayed

Play Areas: Outdoor Playground - Small Dogs

Cust Req Pick-up: 10:00 AM

Boarding Type

Happy Dog Small Suite - Boarding 2 Dogs

Kennel: Unknown

Already Signed Into Daycare

All vaccination types are displayed in the pet menu

Vaccination Information (Expiration Date) i Current date = 8/14/2020

Bordetella (mm/dd/yyyy) *

8/1/2020 **Expired Vaccination**

Distemper (mm/dd/yyyy) *

8/30/2020 **Vaccination expires within 30 days**

Influenza (mm/dd/yyyy)

Vaccination type not required, not included in icons. Visible in pet menu

Rabies (mm/dd/yyyy) *

9/30/2020 **Valid Vaccination**

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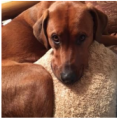
Boarding Score Cards:

Application Preference checked to include vaccinations on scorecard.

Boarding	Include Vaccinations on Scorecard When selected, will show the vaccination status associated with the pet.	☒
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PDF Version

Name	Roxy Jones		
Breed	Mixed Breed		
From / To	08/11/2020 12:00 PM to 08/13/2020 10:00 AM		
Kennel	Unknown		
Description	Golden Brown, medium		
Gender / Neuter	Female / Spayed		
Age	8 years 5 mons 23 days		

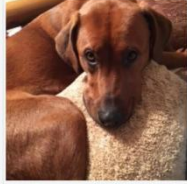


Contact Info			
Owner:	Suzie Jones	Email:	dori@petexec.net
Home Phone:	111-111-1111	Work Phone:	555-555-1212 ext 109
Cell:	719-968-1234	Veterinarian	Vets R Us: 777-888-9999

Additional Info	
Medication Detail	AM: Med note am in app 0220 Lunch: noon med note added in app 0220 PM: updated in OP. 0202 in app
Allergies	Cats
Dietary	Owner Provided
Feeding Times	Morning Lunchtime Evening
Feeding Instructions	AM: Am feed note in app 0220 Lunch: Noon Note added in app 0220 PM: PM note added in app 0220
Emergency Contact	Bob / 555-555-5555
Pet Advisories	Digger, Jumper, Toy Possessive
Brought Items	Blue Blanket and toy
Special Requirements	special requirements
Vaccinations	Rabies (Good, expires on 09/30/2020)
Vaccinations	Influenza (Expired, Not Set)
Vaccinations	Distemper (Expiring Soon, expires on 08/30/2020)
Vaccinations	Bordetella (Expired, expires on 08/01/2020)
Allowed Play Areas	Play Areas: Outdoor Playground - Small Dogs

Web Version

Owner: Suzie Jones Home Phone: 111-111-1111 Cell: 719-968-1234 Work: 555-555-1212 ext 109 Email: dori@petexec.net	Roxy Jones, Mixed Breed Golden Brown, medium (Female, Spayed) Scheduled from 08/11/2020 12:00 PM - 08/13/2020 10:00 AM Primary Kennel: Unknown
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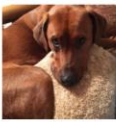
Special Requirements	special requirements												
Allowed Play Areas	Play Areas: Outdoor Playground - Small Dogs												
Brought Items	Blue Blanket and toy												
Medication Detail	AM: Med note am in app 0220 Lunch: noon med note added in app 0220 PM: updated in OP. 0202 in app												
Allergies	Cats												
Dietary	Owner Provided												
Feeding Times	Morning Lunchtime Evening												
Feeding Instructions	AM: Am feed note in app 0220 Lunch: Noon Note added in app 0220 PM: PM note added in app 0220												
Emergency Contact	Bob (555-555-5555)												
Pet Advisories	Digger, Jumper, Toy Possessive												
Pet Vaccinations	<table border="1"> <tr> <td>Roxy Jones</td> <td>Rabies</td> <td>09/30/2020</td> </tr> <tr> <td>Mixed Breed</td> <td>Influenza</td> <td>Not Set</td> </tr> <tr> <td>8 years 5 mons 23 days</td> <td>Distemper</td> <td>08/30/2020</td> </tr> <tr> <td></td> <td>Bordetella</td> <td>08/01/2020</td> </tr> </table>	Roxy Jones	Rabies	09/30/2020	Mixed Breed	Influenza	Not Set	8 years 5 mons 23 days	Distemper	08/30/2020		Bordetella	08/01/2020
Roxy Jones	Rabies	09/30/2020											
Mixed Breed	Influenza	Not Set											
8 years 5 mons 23 days	Distemper	08/30/2020											
	Bordetella	08/01/2020											

Application Preference un-checked, Vaccinations are not included on scorecard.

Boarding	Include Vaccinations on Scorecard When selected, will show the vaccination status associated with the pet.	☐
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PDF Version

Name	Roxy Jones		
Breed	Mixed Breed		
From / To	08/11/2020 12:00 PM to 08/13/2020 10:00 AM		
Kennel	Unknown		
Description	Golden Brown, medium		
Gender / Neuter	Female / Spayed		
Age	8 years 5 mons 23 days		

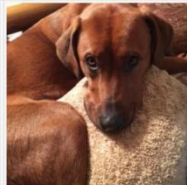


Contact Info			
Owner:	Suzie Jones	Email:	dori@petexec.net
Home Phone:	111-111-1111	Work Phone:	555-555-1212 ext 109
Cell:	719-968-1234	Veterinarian	Vets R Us: 777-888-9999

Additional Info	
Medication Detail	AM: Med note am in app 0220 Lunch: noon med note added in app 0220 PM: updated in OP. 0202 in app
Allergies	Cats
Dietary	Owner Provided
Feeding Times	Morning Lunchtime Evening
Feeding Instructions	AM: Am feed note in app 0220 Lunch: Noon Note added in app 0220 PM: PM note added in app 0220
Emergency Contact	Bob / 555-555-5555
Pet Advisories	Digger, Jumper, Toy Possessive
Brought Items	Blue Blanket and toy
Special Requirements	special requirements
Allowed Play Areas	Play Areas: Outdoor Playground - Small Dogs

Web Version

Owner: Suzie Jones Home Phone: 111-111-1111 Cell: 719-968-1234 Work: 555-555-1212 ext 109 Email: dori@petexec.net	Roxy Jones, Mixed Breed Golden Brown, medium (Female, Spayed) Scheduled from 08/11/2020 12:00 PM - 08/13/2020 10:00 AM Primary Kennel: Unknown
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Special Requirements	special requirements
Allowed Play Areas	Play Areas: Outdoor Playground - Small Dogs
Brought Items	Blue Blanket and toy
Medication Detail	AM: Med note am in app 0220 Lunch: noon med note added in app 0220 PM: updated in OP. 0202 in app
Allergies	Cats
Dietary	Owner Provided
Feeding Times	Morning Lunchtime Evening
Feeding Instructions	AM: Am feed note in app 0220 Lunch: Noon Note added in app 0220 PM: PM note added in app 0220
Emergency Contact	Bob (555-555-5555)
Pet Advisories	Digger, Jumper, Toy Possessive

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Daycare Dashboard:

Vaccination icons are displayed on the daycare dashboard. There is no application preference to enable/disable. Vaccination types that are not marked "required" are not included in these vaccination icons, even if they are expired or left blank. The vaccination icons on the daycare dashboard behave the same as in the boarding dashboard described above.

Daycare ⓘ

Quick Check-inDaycare Sign-InSchedule DaycareDaycare Options ⋮

Current Log *There are currently 1 pets logged into Daycare.*

Search ⓘ

Pet	Owner	Time-In	Type
 Roxy Jones Akita (Golden Brown, medium) 8 years, 5 months Female / Spayed 	Jones, Suzie ⓘ	08/11/2020 11:12 AM Full Day Daycare Pickup: 09:00 PM	* Outdoor Playground - Small Dogs ⌵ Pet Notes for Roxy: 03/08/2017: Pet Note with note type = "daycare". Added at Pet Record.

Sign Selected Daycares Back into BoardingToggle All Boarding Pets ☐

Daycare Sign in Dashboard:

Application preference to include/exclude vaccinations from daycare Sign in page.

DaycareInclude Vaccinations on Daycare Sign-In
When selected, will show the vaccination status associated with the pet on the Daycare Sign-In page.☒

DaycareSign-In ⓘ
Search For Pet

Search
Search Results

Sign-In	Pet Name	Breed	Description	Weight	Pet Pic	Owner
☐	Roxy Jones	Mixed Breed	Golden Brown, medium Bordetella - 08/01/2020 Distemper - 08/30/2020 Immunizations - No Data Set Rabies - 08/30/2020	15		Jones, Suzie ⓘ

DaycareInclude Vaccinations on Daycare Sign-In
When selected, will show the vaccination status associated with the pet on the Daycare Sign-In page.☐

DaycareSign-In ⓘ
Search For Pet

Search
Search Results

Sign-In	Pet Name	Breed	Description	Weight	Pet Pic	Owner
☐	Roxy Jones	Mixed Breed	Golden Brown, medium	15		Jones, Suzie ⓘ

The RED text indicates there is an expired vaccination.

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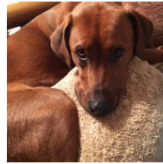
Daycare Score Cards:

Application Preference checked to include vaccinations on scorecard.

Daycare	Include Vaccinations on Daycare Scorecard When selected, will show the vaccination status associated with the pet on the Daycare Scorecards.	☒	
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PDF Version

Name	Roxy
Owner	Suzie Jones
Breed	Mixed Breed
Age	8 years 5 mons 23 days
Description	Golden Brown, medium
Gender / Neuter State	Female / Spayed
Play Area	Outdoor Playground - Small Dogs
Date Scheduled:	08/14/2020 12:55 PM



Additional Info	Detail
Emergency Contact	Bob (555-555-5555)
Kennel	Not Assigned
Special Requirements	special requirements
Medication Times	Lunchtime
Medication Detail	AM: med note 1 op Lunch: med note 2 op PM: med note 3 op
Pet Advisories	Digger, Jumper, Toy Possessive
Vaccinations	Rabies (Good, expires on 09/30/2020) Influenza (Expired, expired on 12/31/1969) Distemper (Expiring Soon, expires on 08/30/2020) Bordetella (Expired, expired on 08/01/2020)

Web Version

Roxy Jones, Mixed Breed

Golden Brown, medium
(Female, Spayed)
Kennel: Not Assigned
Date Scheduled: 08/14/2020 12:55 PM

Play Area	Outdoor Playground - Small Dogs										
Special Requirements	special requirements										
Medication Times	Lunchtime										
Medication Detail	AM: med note 1 op Lunch: med note 2 op PM: med note 3 op										
Emergency Contact	Bob (555-555-5555)										
Notes											
Pet Advisories	Digger, Jumper, Toy Possessive										
Pet Vaccinations	Roxy Jones Mixed Breed 8 years 5 mons 23 days	<table><tr><td>Rabies</td><td>09/30/2020</td></tr><tr><td>Influenza</td><td>Not Set</td></tr><tr><td>Distemper</td><td>08/30/2020</td></tr><tr><td>Bordetella</td><td>08/01/2020</td></tr></table>	Rabies	09/30/2020	Influenza	Not Set	Distemper	08/30/2020	Bordetella	08/01/2020	
Rabies	09/30/2020										
Influenza	Not Set										
Distemper	08/30/2020										
Bordetella	08/01/2020										



Application Preference un-checked, vaccinations are not included on scorecard.

Daycare	Include Vaccinations on Daycare Sign-In When selected, will show the vaccination status associated with the pet on the Daycare Sign-In page.	☐	
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PDF Version

Name	Roxy
Owner	Suzie Jones
Breed	Mixed Breed
Age	8 years 5 mons 23 days
Description	Golden Brown, medium
Gender / Neuter State	Female / Spayed
Play Area	Outdoor Playground - Small Dogs
Date Scheduled:	08/14/2020 12:55 PM



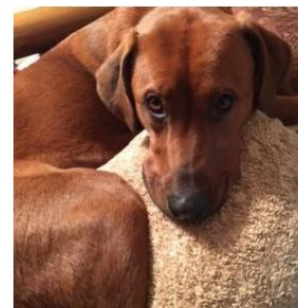
Additional Info	Detail
Emergency Contact	Bob (555-555-5555)
Kennel	Not Assigned
Special Requirements	special requirements
Medication Times	Lunchtime
Medication Detail	AM: med note 1 op Lunch: med note 2 op PM: med note 3 op
Pet Advisories	Digger, Jumper, Toy Possessive

Web Version

Roxy Jones, Mixed Breed

Golden Brown, medium
(Female, Spayed)
Kennel: Not Assigned
Date Scheduled: 08/14/2020 12:55 PM

Play Area	Outdoor Playground - Small Dogs
Special Requirements	special requirements
Medication Times	Lunchtime
Medication Detail	AM: med note 1 op Lunch: med note 2 op PM: med note 3 op
Emergency Contact	Bob (555-555-5555)
Notes	
Pet Advisories	Digger, Jumper, Toy Possessive



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Grooming Dashboard:

Application preference to include/exclude vaccinations from grooming schedule and dashboard:

Dashboard

Enable Vaccinations for Grooming
When selected, the pet vaccination list will display in the Grooming Schedule and the Grooming Dashboard.

☒

Grooming

Calendar

Schedule Grooming

Grooming Options

Current Log

There are currently 1 pets on the schedule for grooming today.

Owner	Pet	Date	Service(s)	Groomer	Notes	Search	Modify	Status	Delete
Jones, Suzie	Roxy Jones	08/14/2020 08:00 AM	Spa Service(50.00) Already signed into Daycare or Boarding	Clark, Grace	Pickup: 08:00 AM Score Card (PDF)		Modify	Sign-In	Delete
	Mixed Breed								
	Golden Brown, medium								

Grooming Schedule

Start Date (mm/dd/yyyy)

08/14/2020

End Date (mm/dd/yyyy)

08/14/2020

Search

Search Criteria

Groomer

All Groomers

Search

There were 1 Groomings found between 08/14/2020 and 08/14/2020 for All Groomers

Owner	Pet	Date	Service(s)	Groomer	Notes	Modify	Status	Delete
Jones, Suzie	Roxy Jones	08/14/2020 08:00 AM	Spa Service(50.00) Already signed into Daycare or Boarding	Clark, Grace	Pickup: 08:00 AM Score Card (PDF)	Modify	Sign-In	Delete
	Mixed Breed							
	Golden Brown, medium							

Print Grooming Schedule PDF

Dashboard

Enable Vaccinations for Grooming
When selected, the pet vaccination list will display in the Grooming Schedule and the Grooming Dashboard.

☐

Grooming

Calendar

Schedule Grooming

Grooming Options

Current Log

There are currently 1 pets on the schedule for grooming today.

Owner	Pet	Date	Service(s)	Groomer	Notes	Search	Modify	Status	Delete
Jones, Suzie	Roxy Jones	08/14/2020 08:00 AM	Spa Service(50.00) Already signed into Daycare or Boarding	Clark, Grace	Pickup: 08:00 AM Score Card (PDF)		Modify	Sign-In	Delete
	Mixed Breed								
	Golden Brown, medium								

Grooming Schedule

Start Date (mm/dd/yyyy)

08/14/2020

End Date (mm/dd/yyyy)

08/14/2020

Search

Search Criteria

Groomer

All Groomers

Search

There were 1 Groomings found between 08/14/2020 and 08/14/2020 for All Groomers

Owner	Pet	Date	Service(s)	Groomer	Notes	Modify	Status	Delete
Jones, Suzie	Roxy Jones	08/14/2020 08:00 AM	Spa Service(50.00) Already signed into Daycare or Boarding	Clark, Grace	Pickup: 08:00 AM Score Card (PDF)	Modify	Sign-In	Delete
	Mixed Breed							
	Golden Brown, medium							

Print Grooming Schedule PDF

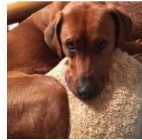
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Grooming Scorecard:

Vaccination information is displayed on the WEB version of the grooming scorecard only. There is no application preference to enable/disable.

PDF Version

Name	Roxy Jones
Breed	Mixed Breed
Description	Golden Brown, medium
Gender	female
Neuter State	Spayed



Additional Info

Services	Spa Service (50.00)
Notes	
Scheduled Time	08/14/2020 08:00 AM
Kennel	Not Assigned
Drop-off Time / Location	08:00 AM / Owners residence
Pick-up Time / Location	08:00 AM / Owners residence
Groomer	Grace Clark
Pet Advisories	Digger, Jumper, Toy Possessive

Prior Grooming Notes

Date	Groomer	Notes
08/17/2018	Grace Clark	Appointment note added when scheduling a grooming
08/16/2018	Matthew Jones	Appointment note added when scheduling a grooming.
03/21/2018	Unassigned	note added to grooming appt in notes field 3/21/18
11/09/2017	Unassigned	note added at schedule
10/27/2017	Grace Clark	test note added to grooming 10/27 dms

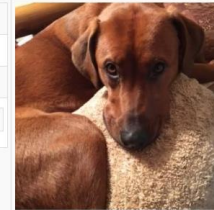
Web Version

Roxy Jones, Mixed Breed

(female, Spayed)
Scheduled at: 08/14/2020 08:00 AM
Kennel: Not Assigned

Owner: Suzie Jones

Drop-off Time / Location	08:00 AM / Owners residence
Pick-up Time / Location	08:00 AM / Owners residence
Groomer	Grace Clark
Services	Spa Service 50.00



Roxy Jones
Mixed Breed
8 years 5 mons 23 days

Rabies	09/30/2020
Influenza	Not Set
Distemper	03/30/2020
Bordetella	08/01/2020

Previous Grooming Notes

Date	Groomer	Notes
08/17/2018	Grace Clark	Appointment note added when scheduling a grooming
08/16/2018	Matthew Jones	Appointment note added when scheduling a grooming.
03/21/2018	Unassigned	note added to grooming appt in notes field 3/21/18
11/09/2017	Unassigned	note added at schedule
10/27/2017	Grace Clark	test note added to grooming 10/27 dms

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Grooming & Scheduled Service Calendars: Application preference allows you to display the vaccination details on the grooming and scheduled service calendars.

Category	Preference	Status	Values
Calendar	Grooming Calendar - Vaccination Info Shows the pet's vaccination info, color-coded for status.	☒	2
Calendar	Scheduled Services Calendar - Vaccination Info Shows the pet's vaccination info, color-coded for status.	☒	2

Grooming Calendar i

Groomer:

All Groomers

< > today Sunday Aug 9 – Saturday Aug 15 2020 month week day 2 days List Month List Week List Day

	Sun 8/9	Mon 8/10	Tue 8/11	Wed 8/12	Thu 8/13	Fri 8/14	Sat 8/15
all-day	Scheduled (Allowed) Boarding: 2 (15) Daycare: 0 (15) Grooming: 0 (15) Scheduled Services: 0 (15) Total Pets: 2 (Max: 15 13%)	Scheduled (Allowed) Boarding: 4 (15) Daycare: 0 (15) Grooming: 0 (15) Scheduled Services: 0 (15) Total Pets: 4 (Max: 15 27%)	Scheduled (Allowed) Boarding: 3 (15) Daycare: 1 (15) Grooming: 0 (15) Scheduled Services: 0 (15) Total Pets: 3 (Max: 15 20%)	Scheduled (Allowed) Boarding: 3 (15) Daycare: 0 (15) Grooming: 0 (15) Scheduled Services: 1 (15) Total Pets: 3 (Max: 15 20%)	Scheduled (Allowed) Boarding: 1 (15) Daycare: 0 (15) Grooming: 0 (15) Scheduled Services: 1 (15) Total Pets: 1 (Max: 15 7%)	Scheduled (Allowed) Boarding: 0 (15) Daycare: 1 (15) Grooming: 1 (15) Scheduled Services: 0 (15) Total Pets: 1 (Max: 15 7%)	Scheduled (Allowed) Boarding: 0 (15) Daycare: 0 (15) Grooming: 0 (15) Scheduled Services: 0 (15) Total Pets: 0 (Max: 15 0%)
8am						8:00 - 11:00 Rory Jones Mixed Breed Appt Time: 08:00 AM Vaccinations: Bordetella: 08/01/2020, Distemper: 08/30/2020, Influenza: No Date Set, Rabies: 09/30/2020	
9am							
10am							
11am							

This size of this display is based on the duration of the appointment. This appointment is scheduled from 8-11 am. If it were a shorter appointment the view of the data would be truncated.

Scheduled Services Calendar i

Select an Employee

All Employees

<

>

today

Sunday Aug 9 – Saturday Aug 15 2020

month

week

day

2 days

List Month

List Week

List Day

	Sun 8/9	Mon 8/10	Tue 8/11	Wed 8/12	Thu 8/13	Fri 8/14	Sat 8/15
all-day	Scheduled (Allowed) Boarding: 2 (15) Daycare: 0 (15) Grooming: 0 (15) Scheduled Services: 0 (15) Total Pets: 2 (Max: 15 13%)	Scheduled (Allowed) Boarding: 4 (15) Daycare: 0 (15) Grooming: 0 (15) Scheduled Services: 0 (15) Total Pets: 4 (Max: 15 27%)	Scheduled (Allowed) Boarding: 3 (15) Daycare: 1 (15) Grooming: 0 (15) Scheduled Services: 0 (15) Total Pets: 3 (Max: 15 20%)	Scheduled (Allowed) Boarding: 3 (15) Daycare: 0 (15) Grooming: 0 (15) Scheduled Services: 1 (15) Total Pets: 3 (Max: 15 20%)	Scheduled (Allowed) Boarding: 1 (15) Daycare: 0 (15) Grooming: 0 (15) Scheduled Services: 0 (15) Total Pets: 1 (Max: 15 7%)	Scheduled (Allowed) Boarding: 0 (15) Daycare: 1 (15) Grooming: 1 (15) Scheduled Services: 0 (15) Total Pets: 1 (Max: 15 7%)	Scheduled (Allowed) Boarding: 0 (15) Daycare: 0 (15) Grooming: 0 (15) Scheduled Services: 0 (15) Total Pets: 0 (Max: 15 0%)
9am				9:00 - 1:30 Roxy Jones			
10am				Mixed Breed Appt Time: 09:00 AM Vaccinations: Bordetella: 08/01/2020, Distemper: 08/30/2020, Influenza: No Date Set, Rabies: 09/30/2020 30 Min Dog Walk Duration: 4.50 Hours Employee: Grace Clark Drop-off Time: 09:00 AM Pickup Time: 09:00 AM Drop-off: Owners residence			
11am							
12pm							
1pm							

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4. Vaccination reminder emails to pet owners

PetExec offers an automated email reminder to notify pet owners about expiring vaccinations.

From the main Menu→Company Preferences→Application Preference→category = Email/App Message - Customers. Enable the Application preference “Enable Vaccination Reminder”.

Email/App Message - Customers	Enable Vaccination Reminder When selected, automatically sends out the "Upcoming Vaccinations" email. The email will be sent prior to the expiration date of any vaccination with a vaccination type marked as "Required" based on the number of days entered. If selected and the value is left blank, the email will be sent 30 days prior. *	☒	30 Email ▾
--------------------------------------	---	-------------------------------------	----------------------------------

The “Upcoming Vaccinations” email template can be edited from the Menu→ Company Preferences→Communication Settings→Communication Templates.

Adding the “__Vaccinationlist__” dynamic replacement value to the content section of the email will provide the details of the pets' vaccinations for any “Required” vaccination types.

Only expired dates in “required” vaccination types will trigger the vaccination reminder email, but all expiration dates for required vaccination types are included. Dates allowed to be left blank will not be treated as “expired” and will not trigger the vaccination reminder email.

Upcoming Vaccinations ⓘ

Dynamic Replacement Values (DRVs) can be used to customize the email content.
* DRVs marked with an asterisk can also be used in the subject.
There are two (2) underscores in front of and behind the variable name.

__COMPANYNAME__	Company Name *
__COMPANY_ADDRESS1__	Company Address #1
__COMPANY_ADDRESS2__	Company Address #2
__COMPANY_CITY__	Company City
__COMPANY_STATE__	Company State
__COMPANY_ZIP__	Company ZIP/Postal Code
__COMPANY_EMAIL__	Company Email Address
__COMPANY_PHONE1__	Company Phone #1
__COMPANY_PHONE2__	Company Phone #2 (Cell)
__COMPANY_FAX__	Company Fax
__COMPANY_URL__	Company Website
__COMPANYNAME__	Company Name *
__OWNER__	Owner Name *
__OWNER_FIRSTNAME__	Owner First Name *
__OWNER_LASTNAME__	Owner Last Name *
__PETNAME__	Pet Name *
__VACCINATIONLIST__	List includes vaccination types marked as "Required"

Email Options

Background Color

Show Company Logo ☐

Show Owner Portal Login ☐

Show Social Media Links ☐

Note: The names of images and files uploaded to PetExec have specific character requirements, and certain characters (such as spaces) may be replaced with an underscore to avoid any name-related issues.

Email Content

File Edit View Insert Format Tools Table Help

Greetings from __COMPANYNAME__! Our records show your pet is due for one or more of the following vaccinations. If this is in error, please let us know so we can update our records.

__VACCINATIONLIST__

Your Friends,
__COMPANYNAME__

5 WORDS

Modify Email Content

Preview



Vaccination Alert for Chigger

Greetings from PetExec Training! Our records show your pet is due for one or more of the following vaccinations. If this is in error, please let us know so we can update our records.

Vaccination Type	Expiration Date
Bordetella	08/13/2020
Distemper	08/13/2020
Rabies	08/13/2020

Your Friends,
PetExec Training

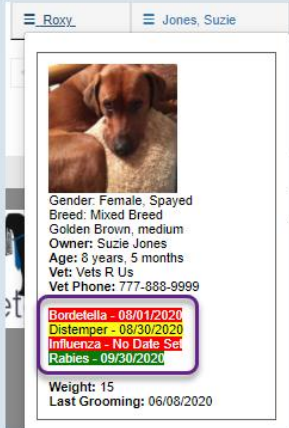
PetExec Training 111 Park Ave City, CO 11111 888.555.1212

You are receiving this email because you are a customer of PetExec Training. [Click here](#) to manage your email subscription.

Influenza is not included because it is not a required vaccination type.

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Pet vaccinations that have expired before the number of days set in the application preference may never receive a reminder email. However, you can use the email blast option to email all pet owners with expired vaccinations currently on the pet record.



Gender: Female, Spayed
Breed: Mixed Breed
Golden Brown, medium
Owner: Suzie Jones
Age: 8 years, 5 months
Vet: Vets R Us
Vet Phone: 777-888-9999

Bordetella - 08/01/2020
Distemper - 08/30/2020
Influenza - No Date Set
Rabies - 09/30/2020

Weight: 15
Last Grooming: 06/08/2020

For example:
Roxy's current vaccination expiration dates shown in pet menu.

Application preference set to send reminder 30 days prior to the expiration date.

If the email reminder is enabled on 8/14, only the 9/30 expiration date will trigger the reminder email to be sent on 8/30. When the email is sent, all the "required" vaccination dates will be included in the email.

Email/App Message - Customers	Enable Vaccination Reminder When selected, automatically sends out the "Upcoming Vaccinations" email. The email will be sent prior to the expiration date of any vaccination with a vaccination type marked as "Required" based on the number of days entered. If selected and the value is left blank, the email will be sent 30 days prior. *	☒	30 Email ▾
--------------------------------------	--	-------------------------------------	--

To send an email blast begin in Menu→ Company Preferences→Communication Settings→Email Blast. Include the “__Vaccinationlist__” dynamic replacement value in the content section of the email to provide the details of the pets' vaccinations for any “Required” vaccination types.

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Email Blast

Dynamic Replacement Values (DRVs) can be used to customize the email content.

* DRVs marked with an asterisk can also be used in the subject.
There are two (2) underscores in front of and behind of the variable name.

__COMPANYNAME__ Company Name *
__COMPANY_ADDR1__ Company Address #1
__COMPANY_ADDR2__ Company Address #2
__COMPANY_CITY__ Company City
__COMPANY_STATE__ Company State
__COMPANY_ZIP__ Company ZIP/Postal Code
__COMPANY_EMAIL__ Company Email Address
__COMPANY_PHONE1__ Company Phone #1
__COMPANY_PHONE2__ Company Phone #2
__COMPANY_FAX__ Company Fax
__COMPANY_URL__ Company Website

__OWNER__ Owner Full Name (Owners Only) *
__OWNER_FIRSTNAME__ Owner First Name (Owners Only) *
__OWNER_LASTNAME__ Owner Last Name (Owners Only) *
__LAST_ORDER_DATE__ Last Order Date (Owners Only)
__PAW_POINTS__ Number of paw points owner currently has. (Owners Only)
__PET_LIST__ List of Pets (Owners Only)
__VACCINATIONLIST__ List includes vaccination types marked as "Required". (Owners Only)
__VET_COMPANY__ Vet Company Name (Vets Only)

Email Options

Background Color

#e8e8e8

Custom Header Image

No Image

Show Company Logo

☐

Show Owner Portal Login

☐

Show Social Media Links

☐

Email Blast Details

Who do you want to send this to? *

Owners

Owner Filter

Only Owners Who Have EXPIRED Pet Vaccination Records

Breeds

All Breeds

Email Subject *

Email Blast Subject

Note: The names of images and files uploaded to PetExec have specific character requirements, and certain characters (such as spaces) may be replaced with an underscore to avoid any name-related issues.

Email Content *

File Edit View Insert Format Tools Table Help

Undo Redo Bold Italic Underline Text Color Background Color Bulleted List Numbered List Indent Outdent Paragraph Link Unlink Image System Font 12pt Font Color Text Color Background Color

This email is being sent to inform you that you have pet on file with expired vaccinations. Please see details below:

__VACCINATIONLIST__

5. App/Owner Portal behavior related to vaccinations.

You can enable/disable owners from adding pet vaccinations when they are initially adding their pets via the owner portal/mobile app.

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When the preference is selected there is no option for vaccinations for your pet owners.

Vet / Vaccination Expiration

Vet *	Colorado Vet Clinic
Company Name	Colorado Vet Clinic
Vet Name	
Address	565 South Bend Street
City	Denver
State	CO
Zip Code	89999
Phone	
Fax	
Emergency Phone	

App/Owner Portal

Disable Owner Adding Pet Vaccinations

When selected, owners will not be able to add vaccination dates when adding pets. The vaccination data will not be visible on the app/owner portal and the vaccination dates will be blank (No Date Set/null) for all owner-added pets. Vaccinations with blank dates will not be treated as expired vaccinations and are not included in the vaccination reminder or vaccination email blast. When unselected, owners can enter vaccination expiration dates when adding pets. (Pet owners can never modify vaccination dates after the pet is added.)



When the preference is unselected your pet owners will see the fields for the vaccination expiration dates.

Vet / Vaccination Expiration

Vet *	Colorado Vet Clinic
Company Name	Colorado Vet Clinic
Vet Name	
Address	565 South Bend Street
City	Denver
State	CO
Zip Code	89999
Phone	
Fax	
Emergency Phone	

App/Owner Portal

Disable Owner Adding Pet Vaccinations

When selected, owners will not be able to add vaccination dates when adding pets. The vaccination data will not be visible on the app/owner portal and the vaccination dates will be blank (No Date Set/null) for all owner-added pets. Vaccinations with blank dates will not be treated as expired vaccinations and are not included in the vaccination reminder or vaccination email blast. When unselected, owners can enter vaccination expiration dates when adding pets. (Pet owners can never modify vaccination dates after the pet is added.)



Vaccination Expiration Dates

Bordetella (mm/dd/yyyy) *	
Distemper (mm/dd/yyyy) *	
Influenza (mm/dd/yyyy)	
Rabies (mm/dd/yyyy) *	

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Pet owners can never modify the vaccination expiration dates for their pets in either the owner portal or mobile app. The

Modify Pet ?

Roxy

Breed

Mixed Breed

Birthdate (mm/dd/yyyy) *

02/20/2012

Gender *

Female

Pet Photo

 [Modify Picture](#)

Pet Description

Golden Brown, medium

Authorized to Pickup *

Mom

Spay / Neuter Status *

Spayed

Daycare Preferences

Lunchtime Nap? ☐

Vet / Vaccination Information

Selected Vet

Vets R Us

Vaccinations	
Bordetella	08/01/2020
Distemper	08/30/2020
Influenza	No Date Set
Rabies	09/30/2020

Listed above are the expiration dates for your pet(s) vaccinations. Please contact PetExec Training if you have updated vaccination dates for your pet(s).

[Modify Pet Information](#)

[Return to Dashboard](#)

Vaccinations

Listed below are the expiration dates for your pet(s) vaccinations. Please contact PetExec Training if you have updated vaccination dates for your pet(s).

● Expired / Not Set
● Set to expire within 30 days
● Valid

Roxy

Bordetella	08/01/2020
Distemper	08/30/2020
Influenza	No Date Set
Rabies	09/30/2020

Pet owners can be prevented from scheduling daycare or boarding if any vaccination type marked as "required" is set to expire on or before the date(s) being scheduled. Vaccination dates allowed to be left blank will not be treated as "expired".

This application preference only applies to daycare and boarding. Owners will get an error message regardless of whether the options are selected to "request" or "schedule" daycare and/or boarding.

App/Owner Portal	Disable Owner Scheduling if Vaccinations are Expired When selected, owners will not be allowed to schedule Daycare or Boarding if any vaccination type marked as "Required" is set to expire on or before the date(s) being scheduled.	☒	
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Doggone it!

Roxy is not allowed to schedule daycare due to having expired vaccinations that expire on or prior to the daycare date or do not exist. If you think this is in error, please contact the company directly to update their records.

PetExec Training
888-555-1212
GPC@petexec.net

Close

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